THE EIC PAGE 1: WHO DID WHAT

EIC OR MINOR WORKS CERTIFICATE?

The **Electrical Installation Certificate**. You'll fill in a great many of these, so get quick at it.

EIC OR MINOR WORKS?

CERTIFICATE	WHEN
EIC	New installation · a **new circuit** · a consumer unit change
MEIWC Minor Electrical Installation Works Certificate	An addition or alteration to an **existing circuit** that does not add a new circuit. **One per circuit** — you cannot cover three circuits with one

> **An example of an "addition" on an EIC:**
> a new radial circuit for an electric shower, run from a spare way in the existing board. The rest of the installation is untouched, but a new circuit always takes an EIC, ticked as an addition.

WHAT GOES ON THE FRONT SHEET

- **Client details** and the **installation address** — which may not be the same.
- Tick boxes: **new installation** / **alteration** / **addition**.
- **Description of the installation** — "single-phase domestic", "three-phase industrial", "three-phase commercial".
- **Extent of the installation** — what you actually did. "New consumer unit installed", or the circuits you worked on.
- The **edition and amendment** of BS 7671 you worked to, and the date.
- Signature blocks for **designer, constructor and inspector**.

> ✋ **Crossing out and N/A.** If you're the only designer, cross out the "we". If there's no second designer, write **N/A** across that block. And in the **departures from BS 7671** box, if there aren't any, write **none** — don't leave it blank.

> ☰ You may be signing as designer, constructor **and** inspector. That's normal — three roles, **one** signature line each, one person.

BS 7671 · Appendix 6 · model forms

GN3 · Section 5 · the certificates ★

BS 7671 · Chapter 13 · fundamental principles behind what's certified

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